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| **Title:** | Access Control Technician | **Date:** | Date of Posting |
| **Reports to:** | Jon Ruth | **FLSA Classification:** | Non-Exempt |
| **Department:** | Technical Services | **Pay Range:** | $25-$35 (Based on Experience) |

***Job Summary:***

Cunningham Security, an established company that offers customizable and unique commercial and residential security solutions, is seeking an experienced Customer Support Specialist.

Access Control Technicians are responsible for but not limited to, installation and servicing access control systems. As a technician the work needs to be completed in a professional manner. Work must be correctly documented in accordance with company standards.

***Duties & Responsibilities:***

* Running wire and installing devices
* Programming, testing, and providing customer education for installations.
* Responsibilities also include servicing, troubleshooting, and repairing existing systems.

***Required Skills & Abilities:***

* Previous access control installation/servicing experience
* Excellent communication skills
* Ability to work as part of a team
* Maintain accurate records of all work performed, material used and communicates any problem encountered
* Exceptional organization and workmanship level
* Excellent problem solving and troubleshooting skills
* Familiarity with simple networking

***Education & Experience:***

* High School or Equivalent

***Physical Requirements:***

* Prolonged periods standing
* Must be able to lift up to 80lbs
* Physically demanding position

***Schedule:***

* Monday- Friday 8am-5pm

***Benefits:***

* Short & Long-Term Disability
* Medical/Dental
* Vision Plan
* Paid Time Off
* Retirement Plan
* Company Vehicle

***An Equal Opportunity Employer***

*We do not discriminate based on race, color, religion, national origin, sex, age, disability, genetic information, or any other status protected by law or regulation. It is our intention that all qualified applicants are given equal opportunity and that selection decisions be based on job-related factors.*

***Signatures - This job description has been approved by:***

Employee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hiring Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HR Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_