

Maine Fire Alarm Inspection Checklist (NFPA 72)

Cunningham Security - Updated: August 20, 2025 - For planning only - verify with your AHJ

Scope and Cadence

- Annual system testing per adopted NFPA 72; additional items may be Monthly/Quarterly/Semiannual depending on device type and edition.
- Applies to commercial occupancies and multi-unit residential; single-family may differ - check local requirements.
- Coordinate with the Maine State Fire Marshal and the City of Portland Fire Prevention Bureau as applicable.

Pre-Inspection Prep

As-builts and sequence of operations on-site	Device list and addressing updated
Panel keys, codes, permits (if required)	Access to all rooms/roofs/attics/basements
Notified monitoring center and occupants	Ladders/lifts available if needed
Spare batteries/fuses available	IT/Network contact for IP communicators

Devices and Functions (sample checklist - customize per site)

- Manual pull stations - trip and restore; label verified.
- Smoke detectors - function test; record sensitivity per NFPA 72 (method per adopted edition).
- Duct detectors - airflow simulation/manufacturer method; verify shutdown/relay.
- Heat detectors - listed test method and temps.
- Sprinkler flow/tamper (if monitored) - verify alarm/supervisory and timing.
- CO detectors (if present) - function test per listing; locations verified.
- Control equipment and power supplies - LEDs; ground fault; battery voltage/date; charger current; fuses.
- Notification appliances (horn/strobe/speaker) - audibility/visibility spot checks per plan; AHJ-directed sampling.
- Elevator recall/door hold - recall levels, shunt trip, fan controls (with elevator tech if needed).
- Door holders and mag locks - release on alarm; egress confirmed.
- Supervisory signals - valve tampers, low air, generator, fire pump interfaces.
- Communications - central station signals for alarm/supervisory/trouble; dual-path where applicable.

Documentation to Provide

- NFPA 72 System Record of Inspection and Testing (and Record of Completion for new/modified systems).
- Deficiency report with locations, code references, and corrective actions.
- Updated device list and addressing; as-built revisions if changes occurred.
- Inspection/test tag/sticker with date and next due.

Maine / Portland Notes

- Confirm the currently adopted NFPA 72 edition with your AHJ (Maine State Fire Marshal lists NFPA 72: 2019).
- Portland Fire Prevention uses a Pre-Test and Acceptance Checklist and requires Records of Completion on acceptance.
- Always follow local ordinance/permit requirements where they exceed the base NFPA standard.

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